



## MARYLAND COMMUNITY COLLEGE FACILITIES PLANNERS COUNCIL MEETING

FPC Web Site – [www.montgomerycollege.edu/departments/fpc](http://www.montgomerycollege.edu/departments/fpc)

### Next Facilities Planners Council Meeting:

**DATE:** January 25, 2019

**HOST:** Carroll Community College

#### LOCATION and CAMPUS MAP:

We look forward to seeing you on **Friday January 25, 2019 at Carroll Community College. RSVP by January 16<sup>th</sup> to Julie Shoul: [JShoul@carrollcc.edu](mailto:JShoul@carrollcc.edu)**

Carroll Community College  
1601 Washington Road  
Westminster, MD  
**Building M**  
**Room 157**

Directions: <https://www.carrollcc.edu/About/Maps-and-Directions/>

Campus Map: See attachment

**PARKING:** **Park in any student space. Do not park in faculty or staff parking. No pass needed. See map.**

**TIME:** 8:30 a.m. – 2:00 p.m. – **Call To Order moved to 9:00 am**

**RSVP:** Please RSVP to Julie Shoul at [JShoul@carrollcc.edu](mailto:JShoul@carrollcc.edu) by Wednesday, January 16<sup>th</sup> (**TODAY**) to have an accurate headcount for their planning of space and food.

#### INCLEMENT

**WEATHER:** [www.carrollcc.edu](http://www.carrollcc.edu) or call the weather line @ 410-386-8457

**AGENDA:** Set cell phone to *VIBRATE* No formal break is scheduled until lunch. Please quietly excuse yourself as needed.

1. 8:30 a.m. – Continental Breakfast

2. 9:00 a.m. – Call to Order/Attendance and Introductions
3. 9:30 a.m. – Officer Reports
  - Chair – Kristina Schramm
  - Vice Chair – Jamie Karn
  - Secretary – Kerry Norberg
  - Treasurer – Travis Hopkins
4. 9:45 a.m. – Agency Reports
  - DBM – Phillip Fleischer
  - DGS – Clarence Felder
  - MHEC – Cynthia Tims
  - MACC – Brad Phillips
5. 10:00 a.m. – Old Business
  - Update and discussion on FY19 goals
    - GOAL #1: Continuing Education Extended Study – Jamie Karn update.
    - GOAL #2: Best Practices – combined with Goal # 4 – Kathy Meager update.
    - GOAL #3: Promotion of CC – State Website Links – Shelly Bilello and Travis Hopkins update.
    - GOAL #4: Agency Information – with Goal #2
    - GOAL #5: FPC Website – Kristina Schramm update.
  - Continued conversation concerning Project Closeout with the State
6. 11:00 a.m. – MHEC Agency – Presented by Cynthia Tims
7. 12:00 p.. – Lunch
8. 12:45 p.m. – New Business
  - Facilities Technology Discussion (BIM/GIS) – Lead by Kristina Schramm and participating guest Angie Moy from Montgomery College.
  - Review and discussion for consensus of Senate Bill 12.
9. 2:00 p.m. – Tour
10. 3:00 p.m. - Adjourn

**UPCOMING MEETINGS:**

| <u>MEETING DATE</u>       | <u>MEETING LOCATION</u>           |
|---------------------------|-----------------------------------|
| Friday, February 22, 2019 | Prince George’s Community College |
| Friday, April 26, 2019    | Howard Community College          |
| June 6-7, 2019            | Garrett College                   |